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July 1, 1963

MEMORANDUM FOR: Chief, Benefits and Services Division

SUBJECT : Annual Report - Fiscal Year 1963

Attached is the Branch's Annual Report covering major accomplishments and significant developments during the period 1 July 1962 - 30 June 1963, specific plans for fiscal year 1964, and general objectives for fiscal year 1965.

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Chief, Insurance Branch

Attachments

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ANNUAL REPORT

INSURANCE BRANCH

BENEFITS AND SERVICES DIVISION

OFFICE OF PERSONNEL

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Section III

Projected Work-Load Statistics

for Fiscal 1964 - 1965

Without any doubt, a normal growth of all plans administered by the Insurance Branch will take place during fiscal 1964 - 1965. In addition, due to long-range planning other new plans will probably be added to the program. This will undoubtedly necessitate additional personnel with the necessary supervisory position adjustments to go with such increase.

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